



## Grievance Committee's Report of Findings and Recommendations

Committee Chair should send completed original of this form to the Chancellor within ten (10) working days after hearing, with a copy of completed form 2534/005 attached.

Date: \_\_\_\_\_

To: \_\_\_\_\_ (Chancellor)

From: Grievance Committee

\_\_\_\_\_ (Chair) \_\_\_\_\_ (Member)

\_\_\_\_\_ (Member) \_\_\_\_\_ (Member)

\_\_\_\_\_ (Member)

Re: Grievance Hearing on \_\_\_\_\_ (date of hearing)

Grievant: \_\_\_\_\_ / Respondent(s): \_\_\_\_\_

We issue the following findings and recommendations in regard to the grievance hearing mentioned above. (Use additional pages if necessary; additional pages must be attached.)

☐

A finding that the complaint is not justified (that no provision of official College policy and procedure has been violated or applied in an inequitable or discriminatory fashion or that no significant work-related problem exists) and recommend that all charges be dismissed. The following is a justification supporting this decision:

☐

Concurrence with the grievant (that a provision of official College policy and procedures has been violated or applied in an inequitable or discriminatory fashion or that a significant work-related problem exists). The following includes (1) a justification supporting this decision, which includes the specific provisions violated or applied in an inequitable or discriminatory fashion; and (2) specific recommendations for solving the grievance.

\_\_\_\_\_  
Committee Chair's Signature

\_\_\_\_\_  
Member's Signature

\_\_\_\_\_  
Member's Signature

\_\_\_\_\_  
Member's Signature

\_\_\_\_\_  
Member's Signature

(Note: Chancellor's Response on Back Page)

----- For Use by Chancellor Only -----

*Chancellor should send original of completed final report and all attachments to the Grievance Officer with copies of the form to the Committee Chair, the Grievant and the Respondent(s) within five (5) working days after receiving Committee's findings and recommendations.*

Date: \_\_\_\_\_

Re: Grievance Hearing on \_\_\_\_\_ (date of hearing)

Grievant: \_\_\_\_\_ Respondent(s): \_\_\_\_\_

☐ I accept the Committee's findings and will take the Committee's recommended step(s) to remedy the situation.

☐ I accept the Committee's findings and will modify the Committee's recommended step(s) to remedy the situation. The following is the modified recommendations: (Use additional pages if necessary; additional pages must be attached.)

☐ I deny the Committee's findings, for the following explicit reasons, and will take the following recommended step(s) to remedy the situation. (Use additional pages if necessary; additional pages must be attached.)

\_\_\_\_\_  
Signature of Chancellor

\_\_\_\_\_  
Date